

Registration Form SETE 2011

Register Online at
www.sesa.org.au/sete

Forward this registration form with payment to:
SETE 2011, **sapmea**
12/202 Glen Osmond Rd Fullarton SA 5063
Fax: +61 8 8274 6000
Email: sete@sapmea.asn.au

Personal Details

Title: _____ First Name: _____ Surname: _____
 Position: _____ Organisation: _____
 Postal Address: _____
 Suburb: _____ State: _____ Postcode: _____ Country: _____
 Phone: _____ Fax: _____
 Mobile Phone: _____ Email: _____

Privacy Policy: In registering for this conference, relevant details (name/organisation/email) will be incorporated into a delegate list for the benefit of all delegates, and also may be made available to parties directly related to the conference including sponsors.

Please tick here if you do not consent for the above information to be passed to a third party or used for a secondary purpose.

Special Requirements:

Please indicate if you have any dietary, mobility impairment, or other requirements

How did you find out about the SETE 2011 Conference?

- SESA/SETE Website ADM Advertisement
 E Newsletter Word of mouth
 Other _____

SECTION A - Tutorials – Monday 2 May 2011

- | | Before 2 April | After 2 April |
|--|-----------------------------------|-----------------------------------|
| <input type="checkbox"/> Tutorial Full Day (2x ½ day sessions) | <input type="checkbox"/> \$470.00 | <input type="checkbox"/> \$490.00 |
| <input type="checkbox"/> Tutorial ½ Day | <input type="checkbox"/> \$270.00 | <input type="checkbox"/> \$290.00 |

Please indicate which Tutorial(s) you will be attending.

- Morning:** Tutorial A Tutorial C Tutorial I Tutorial G
Afternoon: Tutorial B Tutorial D Tutorial F Tutorial H

SECTION A - Tutorial Total Cost: \$ _____

SECTION B - Conference Registration – Tuesday 3 & Wednesday 4 May 2011

Registration Type

(Registration and full payment must be received by nominated dates)

- | | On/Before
30 March | After
30 March |
|--|-----------------------------------|------------------------------------|
| <input type="checkbox"/> Member Full Registration SESA, ITEA or INCOSE | <input type="checkbox"/> \$910.00 | <input type="checkbox"/> \$1010.00 |
| <input type="checkbox"/> Non Member Full Registration | <input type="checkbox"/> \$990.00 | <input type="checkbox"/> \$1090.00 |
| <input type="checkbox"/> Student Registration SESA, ITEA or INCOSE | <input type="checkbox"/> \$165.00 | <input type="checkbox"/> \$185.00 |
| <input type="checkbox"/> Student Registration Non Member | <input type="checkbox"/> \$185.00 | <input type="checkbox"/> \$185.00 |
| <input type="checkbox"/> Day Registration (one day only) | <input type="checkbox"/> \$515.00 | <input type="checkbox"/> \$545.00 |

Please indicate which day you will be attending;

- Tuesday 3 May 2011 Wednesday 4 May 2011

Member [Organisation: _____ Membership No: _____] **MUST be completed for Members**

*Please note you will be invoiced for the Non-Member rate if you do not provide your membership number.

SECTION B - Registration Total Cost: \$ _____

SECTION C - Social Functions

Please tick the "No" box if you DO NOT wish to attend.

Welcome Reception - Monday 2 May
Included in Full Registrations

**NOT
Attending**

**Yes
Attending**

**Extra
Tickets**

@ \$55.00 \$ _____

Conference Dinner - Tuesday 3 May
Included in Full Registrations if paid by 22 April

@ \$120.00 \$ _____

SESA AGM - Tuesday 3 May
SESA members are invited to attend the SESA Annual General Meeting.

SECTION C - Social Program Total Cost: \$ _____

SECTION D - Accommodation

Rydges Lakeside Canberra

Standard (\$209.00 per night)

Arrival Date _____ Departure Date _____

Sharing with _____

REGISTRATION PAYMENT SUMMARY

Subtotals

Section A – Tutorials \$ _____

Section B – Registration \$ _____

Section C – Social Function \$ _____

Section D – Accommodation \$ _____

Grand Total \$ _____

CREDIT CARD Please indicate

Visa Mastercard AMEX Diners

Credit Card Number _____

Card Verification Number _____ Expiry Date _____

Cardholders Name _____ Cardholders Signature _____

Amount to Charge \$ _____

Date _____

I enclose: Cheque [made payable to **sapmea**] International Bank Draft

Assign a credit card transaction above

I will forward payment via Electronic Funds Transfer

Credit card transactions will appear on your statement as **sapmea**.

Note: This document will act as a valid tax invoice for GST purposes when you make a payment. Please retain original copy for your records.

ABN: 42 145 490 048 [SAPMEA Inc]

CANCELLATIONS AND AMENDMENTS: Registration and/or accommodation cancellations and amendments must be sent in writing either by mail, fax or email to **sapmea**. Registration cancellations received up to 31 days prior to the meeting will receive a full refund, less \$100 administration fee. Registration cancellations received less than 30 days and up to 15 days prior to the conference will receive a 50% refund. No refunds will be given for registration cancellations received within 14 days of the meeting. As an alternative to cancellation, your registration may be transferred to another person up to 15 days prior without incurring any extra cost. Transfers within 14 days prior and less will incur a \$20.00 transfer fee.

Accommodation will not be reserved without a deposit received. Accommodation cancellations after 30 March 2011 will be charged by the hotel according to their cancellation conditions.

Disclaimer: The speakers, topics, and times are correct at the time of printing. The Organising Committee reserves the right to delete or alter items in the Conference Program. By completing this form you agree to all conditions.